



**TRAINING ACADEMY & ACCOUNTING EXCELLENCE CC**  
**Sage Authorised Learning Partner Centre & Dealer**

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## **Sage Pastel Payroll – Tools & HR Module**

### **Course Overview:**

This course is designed to equip you with the knowledge and skills to use the advanced functions & HR Module in Sage Pastel Payroll.

### **Course pre-requisites:**

Sage Pastel Payroll (PCA)

### **What's covered in the course:**

- Defining and creating transaction templates
- Formulas and lookup tables
- Importing and Exporting
- General troubleshooting
- Pastel Payroll Advantage modules
- Human Resources module

### **Course Duration:**

2 Full Consecutive Days (9h00 – 16h00)

### **Virtual Training:**

**R4,220.50**

### **Assessment – Certification:**

No assessment

**Important:** A stable internet connection is required to access the virtual training.